

ICMP London Part-time Courses

TERMS AND CONDITIONS

Please read carefully:

1. If you change your mind about the course: You have the legal right to cancel the contractual agreement between us, during the "Cooling Off period" - this means within 14 days starting from the day after we send you the email confirming you have completed enrolment. We will refund any fees already paid to us by you, or any financial sponsor, within 14 days of you cancelling the agreement, except a deduction pro rata for days studied where you start the course during the cooling off period.
2. Exceptional circumstances: If you need to withdraw from the course due to exceptional circumstances after the cooling off period, you should inform us immediately. If, in our reasonable opinion, we agree in writing that the circumstances are exceptional, you may cancel the agreement between us immediately by written notice.
3. In the event of a cancellation for any other reason (on your behalf) outside of the cooling off period leading up to or during the Part-time course, the advance payment/course fees are non-refundable.
4. ICMP London reserves the right to suspend or terminate the tuition of any student attending the course that is demonstrating unacceptable behaviour and/or is under the influence of drugs and/or alcohol. In the case of termination or suspension, fees are non-refundable unless the decision to suspend or terminated is overturned at an appeal hearing.
5. ICMP London reserves the right to change any advertised tutors and songs at any time leading up to or during the Part-time course.
6. Smoking is forbidden anywhere on site and any student breaking these ground rules may be suspended.
7. ICMP London accepts no responsibility for loss or damage to student property whilst it is on site.
8. Misuse of ICMP London property/equipment by any student will lead to immediate suspension.
9. For Health and Safety reasons, ICMP London recommends that all students wear earplugs for the duration of all practical coursework.
10. This confirms that students will treat all ICMP London staff and guest tutors with respect.
11. In the event of circumstances beyond the company's control, ICMP London reserves the right to cancel the Part-time course/s.
12. ICMP London reserves the right to cancel the Part-time course/s if the level of subscription is insufficient. There will be a full refund in this instance.

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