

Waste Management Policy

Version number	Date approved (including committee)	Reason for production/revision	Author	Proposed next review date
V7.0	March 2021 HSS	Scheduled review	Facilities Supervisor	Biennially and as required
V6.0	March 2020 HSS	Annual review	Facilities Supervisor	Annually and as required
V5.0	13/3/2019 Health Safety and Security	Annual review	Health and Safety Team	Annually and as required

Related policies

- This document forms part of the suite of Health and Safety policies that ICMP adheres to, collectively known as the Health and Safety Manual. These include:
 - Accident Reporting and Recording Policy
 - Contractors policy
 - Control of Asbestos at Work Policy
 - COSHH - Control of Substances Hazardous to Health Policy
 - Display Screen Equipment Policy
 - Electricity at Work Policy
 - Emergency Procedures Bomb Threat Policy
 - Environmental Policy
 - Fire Safety Policy
 - First Aid Arrangements Policy
 - Legionnaires Disease Policy
 - Lone Workers Policy
 - Manual Handling Policy
 - Noise Control Policy
 - Personal Protective Equipment (PPE) Policy
 - Risk Assessment Policy
 - Stress at Work Policy
 - Visitors Policy
 - Waste Management Policy
 - Working at Height Policy
 - Fire Strategy Plan

External Reference

1. The Management of **Health and Safety** at Work **Regulations** 1999.
Advice and Guidance: Health and Safety. ICMP has developed practices and processes to ensure that there are appropriate procedures for reducing the risks of injury to staff and students.

1. GENERAL STATEMENT

- 1.1. ICMP will adopt the principles of the 'best practicable environmental option' in the delivery of its waste management services.
- 1.2. ICMP will apply a 'waste hierarchical approach', to reduce, reuse, recycle and recover waste products in preference to the disposal of waste to landfill.
- 1.3. There is a legal requirement for all who produce, keep, or dispose of waste of any type to comply with the various regulations and the Duty of Care under Environmental Protection legislation. ICMP recognises the importance of meeting these legal requirements and to manage its waste responsibly, reduce the volume of waste sent to landfill and maximise reuse and recycling where possible.
- 1.4. ICMP requires all staff, students, contractors, and anyone else making use of the premises to comply with this Policy to ensure compliance with all waste legislation.
- 1.5. The Health and Safety team is responsible for the implementation of this policy.

2. POLICY OBJECTIVES

The objectives of this policy are:

- 2.2. To ensure that waste management is performed in accordance with all waste legislative requirements, including the duty of care, and to plan for future legislative changes and to mitigate their effects.
- 2.3. To minimize waste generation at source and facilitate repair, reuse, and recycling over the disposal of wastes, where it is cost effective.
- 2.4. To promote environmental awareness to increase and encourage waste minimization, reuse and recycling.
- 2.5. To ensure the safe handling and storage of wastes on campus.
- 2.6. To provide appropriate training for staff, students, and other stakeholders on waste management issues.
- 2.7. To promote industry waste management best practice.

3. APPLICATION

3.2. This policy applies to all activities undertaken by (or on behalf of) ICMP including those of its staff, students, contractors, and suppliers.

4. WASTE HIERACHY

The hierarchy lists the different ways of dealing with waste in order of preference.

4.2. Reduce. Also known as waste minimisation, to reduce the amount of waste materials being produced.

4.3. Re-use. To continually re-use an item to eliminate the use of resources in making new items.

4.4. Recovery Recycling. The collection and reprocessing of wastes either into the same product or a different one.

4.5. Composting. biological decomposition of organic material to create a soil conditioner.

4.6. Energy. Waste is incinerated, and the heat is recovered to generate energy.

4.7. Disposal. Waste is sent, untreated, to landfill.